



OFFICIAL RESPONSES TO VENDOR QUESTIONS

RFP-2019-BDAS-12-WORKF

Workforce Readiness Program

No.	Question	Answer
1.	Section 1, Introduction, Subsection 1.3, Contract Period What is the start date of the resulting contract?	The date of Governor and Executive Council approval.
2.	Section 3, Statement of Work, Subsection 3.1 Covered Populations Can the Department provide a zip code breakdown of where populations are located statewide based on the Department's provision of services?	The Department is seeking services to be provided statewide. Area served must be identified by the vendor in its proposal.
3.	Section 3, Statement of Work, Subsection 3.1 Covered Populations a) Does the RFP only apply to individuals in treatment with OUD? b) Does OUD have to be the primary diagnosis?	a) This procurement applies to individuals with OUD who are receiving treatment and/or recovery support services. b) No. However the individual must identify as having an OUD.
4.	Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.3 a) What is the eligibility criteria for clients enrolled in the program? b) What level of treatment activity would qualify someone for workforce readiness programming?	a) See Paragraph 3.2.3. b) See Paragraph 3.2.3.



5.	Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.3 Does this include outreach to area employers/factories/organizations?	Vendors submitting proposals should identify their plan for conducting outreach.
6.	Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.7 If the local institution that offers vocational training only offers it once a quarter, is that acceptable?	Vendors must identify local institutions with which they intend to collaborate and explain training programs in their plan.
7.	Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.8 Who is responsible for developing the comprehensive vocational assessment?	The selected vendor.
8.	Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.13 What does the Department mean by the terms, 'connect' and 'connections'?	Identify, make referrals and support the individual in order that the individual can access resources and potential employment.
9.	Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.16 Is funding only to be used as stipends to assist individuals?	Proposed budgets should identify the amount of funds to be used as stipends.
10.	Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.18, Subparagraph 3.2.18.1 Can staffing include a case manager and a vocational specialist?	Yes.
11.	Q3 Are the 50 individuals served in SFY 2019 statewide, or county specific?	Vendor's proposal should identify the region(s) they will serve (see Q1) and the number of individuals to be served within those region(s).



12.	Section 3, Statement of Work, Subsection 3.3 Reporting and Deliverables Requirements a) What system will be used to input tracking? b) Who is responsible for data collections? c) Are vendors expected to create their own reports?	a) The selected vendor(s) must determine the system that will be used for reporting. b) The selected vendor(s). c) Yes.
13.	Section 4, Finance, Subsection 4.1 Financial Standards a) How much funding is available each State Fiscal Year? b) How many contracts will be awarded? c) Are startup funds available?	a) \$250,000 for State Fiscal Year (SFY) 2019. \$165,000 for SFY 2020. b) The Department intends to ensure services are available statewide, which may result in one or multiple contract awards. c) Vendors seeking start-up funding should include the amount and justification in the budget and budget narrative.
14.	Section 4, Finance, Subsection 4.1 Financial Standards Can funds be used to pay for 'on-the-job' training?	See CFDA #93.788 for restrictions on use of funds.